**Minutes of the extra meeting of Burythorpe Parish Council held on Monday 12 June 2023 at Mount Farm House**

Present: Mr I Collingwood (Chair), Mrs C Schofield and Mrs J Raine. Also present: Mrs S Syms (clerk)

1. Apologies

Apologies were accepted from JH, GM, IH, DH, JS, AK

1. Presentation of accounts

The accounts were explained and presented to the meeting.

1. Approval of Certificate of Exemption

The Council approved this certificate, stating that our income/expenditure is below £25 000 pa.

Action: Clerk

1. Internal Audit Report

This had been completed by David Quick, with no issues raised.

1. Approval of Annual Governance Statement

This was unanimously approved. The Clerk will be asking Craig Nattress to upload the documents to the Burythorpe website.

Action: Clerk

1. Approval of Accounting Statements

These were unanimously approved.

1. AOB

There was no AOB

1. Date of next meeting

The next meeting will be held on Tuesday 11 July, as already arranged.