

Mary THANKS JASKIA

**BIRDSALL PARISH COUNCIL**

**Meeting to be held at The Estate Office, Birdsall**  
**on Friday, 23rd May 2025 at 5.30. p.m.**

**AGENDA**

1. Election of Chairperson
2. Apologies for absence
3. Minutes of last Meeting held on 7th February 2025 (copy attached)
4. Matters Arising:
5. Consider Risk Management (copy of relevant section from National Association of Local Councils Practitioners' Guide attached)
6. Approve Receipts & Payments Account and Bank Reconciliation for year ended 31st March 2025 (copy attached)
7. Local Councils Annual Return for the year ended 31st March 2025: (copy attached)
  - (a) Certificate of Exemption for signature by the Chairperson
  - (b) Annual Internal Audit Report 2024/25
  - (c) Section 1 - Approval of Annual Governance Statement 2024/25 and signature by the Chairperson
  - (d) Section 2 - Approval of Accounting Statement 2024/2025 and signature by the Chairperson
8. Appointment of Internal Auditor
9. Any other Business
10. Date of next Meeting

7<sup>th</sup> February 2025

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A meeting of Birdsall Parish Council was held on Friday, 7<sup>th</sup> February 2025 at 5.30 p.m. at the Estate Office, Birdsall.

Present: All Members were present, namely Lady Middleton (Chairperson), Mrs. Y. Dowkes, Mr. H. Egerton, Mr. T. Lee, Mr. S. McMillan, Mr. D. Olley, Mr. R. Shipley and Mrs M. Warren (Clerk)

Minutes: The Minutes of the last Meeting held on the 25<sup>th</sup> November 2024 having been circulated to all Members were signed as a true record.

Matters Roads:

Arising: All Members received a copy of the Maintenance Manager for Area 4 of North Yorkshire Council's letter dated 17<sup>th</sup> December 2024 from which it was noted the North Grimston to Langton road and the road to Birdsall Grange did not meet "intervention criteria". The manhole at North Grimston is the responsibility of Yorkshire Water - who have been notified by N.Y.C.

Confirmation of Payments: The Clerk's fee of £100 and postages of £15.25 were approved for payment.

Date of Next Meeting: There being no further business the Meeting closed at 5.45 p.m. and it was agreed the next Meeting would be held on a date to be agreed in May 2025.